



Geographic Travel Armenia

Purchasing policy

Responsible purchasing and procurement policy

At Geographic Travel Armenia, we are committed to local purchasing and responsible procurement. Our purchasing policy is designed to align with the principles of sustainable development, environmental responsibility, and social fairness.

This approach ensures that every purchasing decision contributes to minimizing our environmental footprint, supporting local economies, and promoting ethical supply chains.

Policy objectives

Our responsible purchasing policy aims to:

- ⊗ **Assess real needs:** avoiding unnecessary purchases and reducing waste
- ⊗ **Prioritize responsible sourcing:** favoring suppliers who share our sustainability values
- ⊗ **Raise awareness:** helping our team understand and apply responsible purchasing practices

Policy components

General purchasing practices

When selecting equipment or materials, we assess each product not only for its functionality and compliance with health standards, but also for its environmental and socio-economic impact.

We use structured evaluation grids to guide both our product choices and our supplier selection, ensuring alignment with sustainability principles and fair business practices.

Specific product categories

We have developed clear guidelines for commonly purchased items such as tea and coffee, office supplies, catering goods, gifts, cleaning products, light bulbs, and paints. For each of these categories, we prioritize products that are environmentally friendly, ethically produced, and supportive of the local context.

Paper use and printing

Paper management is a central part of our sustainability efforts. To reduce consumption and waste, we follow internal guidelines regulating both **in-house and outsourced printing**. We encourage digital alternatives, double-sided printing, and the use of recycled or certified sustainable paper whenever printing is necessary.

Energy use and equipment

We are committed to purchasing and maintaining energy-efficient electronic equipment, and to using renewable energy sources whenever possible.

Our practices include:

- ⊗ Recycling outdated or broken equipment
- ⊗ Choosing devices with recognized sustainable energy classifications
- ⊗ Maintaining and renewing appliances (computers, kitchen equipment, air conditioning, and heating) to ensure long-term efficiency and reduced energy waste

Our Commitment

By applying these guidelines, Geographic Travel Armenia ensures that its purchasing and procurement practices actively support a more sustainable, ethical, and locally engaged tourism industry. Every item we buy reflects our broader commitment to responsible growth and environmental stewardship.